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SAMPLE MINUTES

ABC Foundation of Springfield

The regular meeting of ABC Foundation of Springfield was held on July 11, 2016, at 7:13 P.M, at the American Patriots Post #1234 in Springfield, FL, with President Roberta Jones presiding and Secretary Ken Allen present. The minutes of the previous regular meeting were approved as corrected.

The reports of the President, Vice-President, Treasurer, Executive Board, and Finance Committee were received and placed on file.

Jane Doe moved “that \$500 be donated to the ABC Foundation.” The motion was adopted.

A motion by Karl Lancaster, after debate and amendment, was adopted as follows: “that flowers be sent to Mindy Mathis at a cost not to exceed \$75.”

A motion by Bob Jones “that a car wash be held on December 8th” was referred to a committee of three, along with a pending motion by Anne Lewis “to amend by striking out ‘December 8th’ and inserting ‘November 28th’.” The president appointed Bob Jones, Anne Lewis, and Patty Smith to the committee.

A motion by Amy Adams “that the website be password-protected to prevent access by nonmembers” was lost after debate.

A motion by Lynn Parker “that the parking-lot lights be turned off on the weekends” was postponed to the next meeting.

A motion by Alice Carmichael “that \$50 shall be donated to the Hirsch Research Facility” died due to lack of a second.

The meeting adjourned at 9:21 P.M.

Ken Allen, Secretary